

HEAD TEACHER – ELEMENTARY

AD12

QUALIFICATIONS:

Possess a valid Colorado Teachers Certificate, endorsed as an elementary teacher.

The Head Teacher shall be assigned as a full-time elementary teacher in School District Re-4.

The Head Teacher shall have completed at least three years of successful teaching, one of which shall have been in School District Re-4, if possible.

TERM OF EMPLOYMENT: Annual appointment as recommended by the principal and approved by the Board of Education.

DUTIES AND RESPONSIBILITIES:

1. Assume the duties and responsibilities of the principal when the principal is absent.
2. Assume other duties as assigned by the principal within the scope of time allotted to such responsibilities and for which he/she qualified in the role of Head Teacher.

REPORTS TO: Building Principal

EVALUATION: As per board policy GCOA with addendum.

Revised: March, 1987
December 2007