

**MINUTES  
WORK SESSION  
BOARD OF EDUCATION  
WELD RE-4 SCHOOL DISTRICT  
May 15, 2017, 5:30 P.M.  
ART AND HERITAGE BUILDING  
116 5<sup>TH</sup> STREET - WINDSOR, COLORADO**

**MEMBERS PRESENT**

Tempy Bowman, Carlene Irion, Jennifer Lieber, Chris Perkins and Regan Price.

No formal action taken during the work session.

Work session concluded at 6:50 p.m.

**MINUTES  
REGULAR MEETING  
BOARD OF EDUCATION  
WELD COUNTY SCHOOL DISTRICT RE-4  
MAY 15, 2017, 7:00 P.M.  
BOARD ROOM, ADMINISTRATION BUILDING  
1020 MAIN STREET – WINDSOR, COLORADO**

**MEMBERS PRESENT**

Tempy Bowman, Carlene Irion, Jennifer Lieber, Chris Perkins and Regan Price.

**AGENDA**

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the agenda presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**MINUTES**

A motion was made by Ms. Lieber and seconded by Mr. Perkins to approve the minutes of the April 12, 2017 work session, the April 17 work session and regular meeting and the April 26, 2017 special meeting as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**CITIZENS COMMUNICATION**

None for this meeting.

**SUPERINTENDENT'S  
REPORT**

Mr. Seegmiller presented the superintendent's report for the month.

Recognitions and News:

Kim Schutt from the Weld RE-4 Education Foundation presented the "Teacher Who Inspired Me" Essay contest winners. The winning teachers each received a \$50 donated gift certificate to Knowledge Bound from Knowledge Bound and Greg Backhaus with Edward Jones. The winning students each received a \$100 check donated from the Windsor Branch of the Bank of Colorado. The following is the list of first place students and the teachers they nominated:

Pre-K-2<sup>nd</sup> Grade:

Julia Fotsch about teacher Denise Kennedy

3<sup>rd</sup>-5<sup>th</sup> Grade:

Ryan Smith about teacher Colleen Lodermeier

Middle School:

David Conover about teacher Matt Hill

High School:

James Hartwell about teacher Michael Thompson

The Foundation also recognized community partner and business owner Mike and Jodi Brady from Pelican Joe's for their continued support of our students. Pelican Joe's presented the Foundation a check for \$2,000 from their pizza fundraiser nights.

Mr. Seegmiller congratulated the following students on their representation of Windsor High School at the State FBLA conference: Jonathan Meyer, Enrique Mendoza, Kaitlyn Carson, Brianna McBride, Britney Robertson, Rachel Wildman, Holli Young, Anna Lowndes, Gerald Mack, and Ben Morgan.

The district hosted a teacher expedition project this year in which 14 elementary/middle school teachers visited high school classrooms for a ½ day. The project was well received and comments from participants were very positive.

On May 23, Mountain View students will have an opportunity to participate in a Tiny PBL experience. Students will have a menu of

options to choose from and will be in multi-grade groups to learn, explore, create, solve, and ask/answer questions.

Expulsions:

No expulsions reported for this month.

Enrollment:

Ms. Watson reviewed the enrollment numbers for this month.

Board Calendar:

Mr. Seegmiller reviewed the board calendar for the month. Several items were noted and discussed.

Windsor Education Association:

Mr. Phil Weiser was present at the meeting and gave the WEA report. He thanked the Foundation for teacher appreciation week. The survey results from staff showed it is apparent that we have community support and that it is valued. WEA will be holding elections on May 16. Mr. Weiser will be transitioning in a new president. He thanked the board for their support and expressed that it was his honor to serve. The board thanked him for his work as president.

Windsor High School Student Council Report:

Ms. Grace Drake was present at the meeting and gave the Student Liaison report for the month. Students are preparing for finals and graduation. Windsor Week was cancelled due to not having enough time for planning. Girls' soccer continues in the playoffs and will play another game this week. The board recognized Grace and thanked her for serving as the student liaison this year.

Windsor Charter Academy:

WCA Board President, Brad Coldiron was present at the meeting. He reported that construction is on track and they are wrapping up the year. He thanked Mr. Seegmiller for attending the play.

Board Reports:

Legislative: Ms. Lieber reported that the legislative session wrapped up this week. Several items were passed at the last hour and will need to be reviewed.

She also reported that she attended Project Citizen, worked on the Wellness Committee, and the Bond Oversight Committee meeting.

Parks, Recreation, and Cultural Advisory Board: Ms. Price reported the group toured the Boardwalk Museum, which is in the process of updating their displays. Concerts in the park start June 8. She also reported the PRCC is a finalist for a national Parks and Recreation award. Ms. Price participated in the innovation scholarship selection and gave a shout out to Trevor Timmons for being named the conference coach of the year in swimming.

Library Board: Mr. Perkins reported that the library continues to work on preparing for a potential bond for a new site.

Water Board: Ms. Irion reported that the board continues to meet to work on reorganization of duties. She also reported that she attended the outdoor classroom grand opening at Skyview. Worker's Compensation also met this month.

Weld RE-4 Education Foundation: Mr. Bowman reported that work continues for the annual Flip Flop gala, which will be on August 26. He thanked several sponsors for helping with teacher appreciation week including: Scott Harper, State Farm; Tom Prenger, Bank of Colorado; Hearth; Stuff; and Greg Backhaus, Edward Jones.

**ITEMS FOR INFORMATION**

Construction Update:

Mr. Huwa and Mr. Guerette from RLH Engineering, Inc., were present at the meeting and reviewed the progress summary report for the month. They highlighted several items on their report. This included several meetings of the Design Advisory Committee and Bond Oversight Committee. A community presentation was hosted on April 24, which highlighted the construction phasing for Windsor High School, second high school, and timing for additional projects. Several meetings took place on the Windsor High School project including a conference call with the State Energy Office, kitchen and temporary modular submittals and design, conditional use permit for the temporary parking lot, technology systems, fire sprinkler systems, moving services pre-bid, greenhouse kick-off, mechanical and electrical sub-contractor interviews, GH Phipps DD estimate, phase two drawings, and electrical and gas. Meetings took place on high school #2 including focus groups, water lines, contract

work, Town of Severance traffic study, plat submission and off-site utilities. Weekly construction meetings continue with administration. The kick-off meeting was held for Windsor High School furniture and several RFQ/P were posted and completed, several which we be approved in tonight's meeting. The Master Budget was attached. A special meeting may need to be held on May 30 to approve some additional contracts.

**APPROVAL OF OUT OF STATE TRIP ~ FCCLA NATIONAL CONFERENCE**

Windsor High School students Lauren Bigler, Mira Murphy, and Evelyn Moyer qualified to compete at the national FCCLA Conference in Nashville, TN, July 2-6. The students attended the meeting and explained what event they would be competing in during the conference.

A motion was made by Ms. Irion and seconded by Ms. Price to approve the Out of State Trip to the FCCLA National Conference as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF OUT OF STATE TRIP ~ FBLA NATIONAL CONFERENCE**

Windsor High School students Enrique Mendoza and Jonathan Meyer qualified to compete at the national FBLA Conference in Anaheim, CA, June 28-July 3. The students were present at the meeting and explained what events they would be competing in during the conference.

A motion was made by Mr. Perkins and seconded by Ms. Lieber to approve the Out of State Trip to the FBLA National Conference as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF SCHOOL TO WORK ALLIANCE CONTRACT**

Ms. Desiree Sandoval and Mr. Jon Paul Burden were present at the meeting to discuss the upcoming school year's School to Work Alliance Program, which was tabled last month. The contract outlines the services and cost for the

upcoming year. Ms. Sandoval shared with the board several success stories from this year. Next year's required close outs will be 7 students. This is down from the 12 for this year. The board thanked Ms. Sandoval for her continued commitment to the program and for fostering our community partnerships.

A motion was made by Ms. Price and seconded by Ms. Irion to approve the School to Work Alliance Contract presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF SUBDIVISION BOUNDARY CHANGES FOR ELEMENTARY SCHOOLS**

Mr. Seegmiller reviewed the recommendations from the Long Range Facility Planning committee and presented the revised elementary boundary map that adjusts new developments to both Skyview and Grandview elementary schools.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the Subdivision Boundary Changes as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF CONTRACT WITH ALL PHASE FOR ASBESTOS ABATEMENT**

Mr. Seegmiller presented the contract as enclosed in the packet for All Phase for asbestos abatement at Windsor High School which was reviewed during the construction report.

A motion was made by Ms. Lieber and seconded by Mr. Perkins to approve the Contract with All Phase for Asbestos Abatement as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF CONTRACT WITH WORLDWIDE,  
MOVING SERVICES FOR WINDSOR HIGH SCHOOL**

Mr. Seegmiller presented the contract for Worldwide to provide moving services for the Windsor High School project.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the Contract with Worldwide for Moving Services for Windsor High School as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF CONSULTANT FEE ADJUSTMENT WITH  
TERRACON FOR MATERIALS TESTING, HIGH SCHOOL  
#2**

Mr. Seegmiller presented the consultant fee adjustment with Terracon for materials testing which was reviewed during the construction report.

A motion was made by Ms. Price and seconded by Ms. Irion to approve the Consultant Fee Adjustment with Terracon for Materials Testing at High School #2 as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF CONSULTANT FEE ADJUSTMENT  
WITH EARTH ENGINEERING FOR MATERIALS  
TESTING FOR WINDSOR HIGH SCHOOL**

Mr. Seegmiller presented the consultant fee adjustment with Terracon for materials testing which was reviewed during the construction report.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the Consultant Fee

Adjustment with Earth Engineering for Materials Testing for Windsor High School as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF CONTRACT WITH RLH ENGINEERING, ASBESTOS CONSULTING**

Mr. Seegmiller presented the contract for their firm to provide consulting services and construction contract administration, air monitoring and laboratory services for the construction project.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the Contract with RLH Engineering, Asbestos Consulting as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF IDEA FUNDING ELIGIBILITY CERTIFICATION**

Mr. Seegmiller reviewed the IDEA Funding Eligibility Certification which outlines the amount budgeted for Special Education for the upcoming school year.

A motion was made by Ms. Lieber and seconded by Mr. Perkins to approve the IDEA Funding Eligibility Certification as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF RESOLUTION OF CONTRACT RENEWAL OF PROBATIONARY TEACHERS AND SPECIAL SERVICE PROVIDERS**

The board took action to approve the resolution and attachment (A) renewing contracts for teachers and special service providers for the 2017-2018 school year.



A motion was made by Ms. Price and seconded by Ms. Irion to approve the Resolution of Contract Renewal of Probationary Teachers and Attachment (A) as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF RESOLUTION OF CONTRACT  
RENEWAL OF ADMINISTRATORS**

The board took action to approve the resolution and attachment (B) renewing contracts for administrators for the 2017-2018 school year.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the Resolution of Contract Renewal of Administrators and Attachment (B) as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF PRELIMINARY 2017-2018 BUDGET**

Ms. Watson presented to the board the proposed preliminary budget for the 2017-2018 school year. She reviewed each fund as outlined in the executive summary with an explanation of each fund, amounts, calculations, and sources of revenue with expenditures. Ms. Stoneman reviewed the Food Service Fund.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the Preliminary 2017-2018 Budget as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF MEAL PRICES FOR 2017-2018**

Ms. Laura Stoneman was present at the meeting and reviewed the meal price increase for next year. The purposed increase is 5 cents for elementary, middle school, and high school breakfast, 15 cents for elementary, middle school, and high school lunch.

A motion was made by Ms. Lieber and seconded by Mr. Perkins to approve the Meal Prices for 2017-2018 as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**ESTABLISH BUDGET HEARING TIME AND DATE**

A motion was made by Mr. Perkins and seconded by Ms. Price to Establish the June 19, 2017 Regular Board of Education Meeting at 7:00 p.m. for the Budget Hearing Time and Date.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF EMPLOYEE SALARY AND BENEFIT SCHEDULES**

A motion was made by Ms. Price and seconded by Ms. Irion to approve the Employee Salary and Benefit Schedules as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF POLICY REVISION ADF SCHOOL WELLNESS, FIRST READING**

Ms. Laura Stoneman was present at the meeting and reviewed revisions to this policy, which reflects the Healthy and Hunger-Free Kids Act and USDA's requirements.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve Policy Revision ADF School Wellness on First Reading as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF POLICY REVISION EF SCHOOL**

**NUTRITION PROGRAM, FIRST READING**

Ms. Laura Stoneman was present at the meeting and reviewed revisions to this policy to reflect current terminology and state and federal law.

A motion was made by Ms. Lieber and seconded by Ms. Irion to approve Policy Revision EF School Nutrition Program on First Reading as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF POLICY REVISION EFEA NUTRITIOUS FOOD CHOICES, FIRST READING**

Ms. Laura Stoneman was present at the meeting and reviewed revisions to this policy to reflect the current healthy beverages requirements.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve Policy Revision EFEA Nutritious Food Choices on First Reading as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**CONSENT CALENDAR**

**Appointments:**

- Andrea Adfield, Teacher, Grandview
- Brian Ash, Teacher, Windsor High School
- Susan Anderson, Director of Nutrition Services, District
- Michelle Bortz, Preschool Teacher, Range View
- Katie Brokish, Teacher, Mountain View
- Dennis Brunner, Volunteer Baseball Coach, Windsor High School
- Stephen Carnely, Volunteer Track Coach, Windsor High School

- Torrey Clinkingbeard, Teacher, Tozer
- Joseph Collier, Teacher, Windsor High School
- Bronwyn Collins, Speech Language Pathologist, District
- Celeste Culver, Teacher, Tozer
- Stacey Ferrara, Teacher, Windsor High School
- Beth Hay, Teacher, Skyview
- Jessica Hoffman, Department Secretary, Maintenance
- Chris Jones, Teacher, Windsor High School
- Kathryn Koch, Night Shift Maintenance, Range View
- Lara Lauritz, Psychologist, District
- Kelly Leistikow, Teacher, Tozer
- Daniel Nies, Teacher, Windsor High School
- Molly Prach, Teacher, Grandview
- Kathryn Reina, Preschool Teacher, Tozer
- Tasha Tolbert, Media Specialist, Tozer
- Dillon Turpin, Teacher, Windsor Middle School
- Pamela Wagoner, Speech Language Pathologist, District
- Carmen Williams, Principal, Severance Middle School

**Resignations:**

- Jarrod Bessire, Teacher, Windsor High School
- Jarrod Bessire, Head Football Coach, Severance Middle School
- Ruth Brunner, Retirement Option B, Teacher, Windsor Middle School (17-18)
- Daina Butler, Teacher, Severance Middle School
- Emily Hood, .8 Special Education Aide, Windsor Charter
- Lisa Hurst, Tech Support Specialist, Windsor High School
- Renee Iovino, Bus Driver, Transportation
- Julie Krum, Bus Aide, Transportation
- Kirsten Metz, Teacher, Severance Middle School
- Jason Schnoll, Teacher, Severance Middle School
- Christy Swafford, Teacher, Windsor Middle School

**Transfers:**

- Jon Paul Burden, Director of Exceptional Student Services (260 days)
- Amy Heinsma, Director of Instruction (260 days)
- Valerie Hubert, Assessment Specialist, District
- Erin Marsh, Assistant Cook, Nutrition Services
- Kami McWilliams, Speech Language Pathologist, District
- Natalie Plowman, Cross Country Head Coach, Windsor High School
- Deanna Rhoads, Teacher, Skyview

- William Schmidt, Groundsman, District
- Polly Winner, Teacher, Windsor High School

**Substitutes:**

- Alise Brown
- Tessa Lewis

**Bids:**

- None for this meeting

**Second Reading Policies**

- DAC Federal Fiscal Compliance
- DJB Federal Procurement
- DJB-R Federal Procurement
- DJCA Purchasing and Bidding Procedures-School District
- DKC Employee Travel Reimbursement Provisions
- GBEA Staff Ethics/Conflict of Interest

**Monthly Financial Reports:**

Ms. Watson presented the financials for the month.

A motion was made by Ms. Price and seconded by Ms. Lieber to approve the consent calendar as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**ADJOURNMENT**

A motion was made by Ms. Price and seconded by Ms. Irion to adjourn the meeting.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

Meeting adjourned at 8:42 p.m.

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SECRETARY

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PRESIDENT