

**MINUTES
WORK SESSION
BOARD OF EDUCATION
WELD RE-4 SCHOOL DISTRICT
JUNE 19, 2017, 5:30 P.M.
BOARD ROOM
1020 MAIN STREET - WINDSOR, COLORADO**

MEMBERS PRESENT

Tempy Bowman, Carlene Irion, Jennifer Lieber, Chris Perkins and Regan Price.

No formal action taken during the work session.

Work session concluded at 6:50 p.m.

**MINUTES
REGULAR MEETING
BOARD OF EDUCATION
WELD COUNTY SCHOOL DISTRICT RE-4
JUNE 19, 2017, 7:00 P.M.
BOARD ROOM, ADMINISTRATION BUILDING
1020 MAIN STREET – WINDSOR, COLORADO**

MEMBERS PRESENT

Tempy Bowman, Carlene Irion, Jennifer Lieber, Chris Perkins and Regan Price.

AGENDA

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the agenda as amended with the addition of Action Item 5.12 and an additional bid (i) under the Consent Agenda.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

MINUTES

A motion was made by Ms. Lieber and seconded by Ms. Irion to approve the minutes of the May 15, 2017 work session and regular meeting and the May 30, 2017 special meeting as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

CITIZENS COMMUNICATION

None for this meeting.

**SUPERINTENDENT'S
REPORT**

Mr. Seegmiller presented the superintendent's report for the month.

Recognitions and News:

CHSAA Academic All State teams from Windsor High School included Girls Soccer, Girls Tennis, Girls Golf, and Baseball. The baseball student athletes also received the highest GPA in 4A and were named Academic Team Champions

Weld RE-4 was well represented at the annual InnEdCo conference. Mr. Seegmiller informed the board how proud he was of all of the multiple staff members who presented. Ms. Bowman did a great job in her role on the InnEdCo board.

Expulsions:

No expulsions reported for this month.

Enrollment:

Ms. Watson reviewed the enrollment numbers from the end of the school year. Enrollment on the last day was 5,988 students.

Board Calendar:

Mr. Seegmiller reviewed the board calendar for the month. Several items were noted and discussed. Ms. Price reported that the Parks, Recreation and Cultural Board is combining their June and July meeting.

Windsor Education Association: No report this month.

Windsor Charter Academy: No report this month.

Board Reports:

Wellness: Ms. Lieber reported that the Wellness committee is working on a grant proposal.

Parks, Recreation, and Cultural Advisory Board: Combined June and July meeting to be held.

Library Board: No report this month.

Water Board: Ms. Irion reported that the board has been meeting regularly to work on establishing policies and procedures.

Weld RE-4 Education Foundation: Mr. Bowman reported that work is in full swing for the Flip Flop gala for August 26. Sponsorships are going well. The foundation has a new auction chair member who is working on some new ideas.

ITEMS FOR INFORMATION

Construction Update:

Mr. Huwa and Mr. Guerette from RLH Engineering, Inc., were present at the meeting and reviewed the progress summary report for the month. The complete summary is posted on the website. Several items on their report were highlighted during the meeting. Contracts were approved for All Phase Restoration for asbestos abatement at WHS; Worldwide Moving Services for WHS move; fee adjustment for Terracon for materials testing at HS2; fee adjustment for Earth Engineering for materials testing at WHS; and RLH Engineering for asbestos consulting on bond program. Amendment #3 for GH Phipps was approved. The Design Advisory Committee met and were provided an update on progress. Several meetings concerning the WHS project were held. These included a site walk with the State Energy Office, preconstruction with GH Phipps/District/Nexus for the green house project, preconstruction with GH Phipps/District/Renner Sports on the track project, and Century Link on the telephone D mark. Polished concrete tours were held. Meetings for the pool, demolition of Building C, electrical, general conditions, mechanical, and the temporary parking lot were held. Focus group meetings with different instructional departments were held for HS2. The Town of Severance provided comments on the final plat submittal and the Colorado Civil Group completed a review for the Town of Severance. A revised traffic study was completed. Weekly meetings continue for all projects. The master budget was included in the report. Ms. Irion thanked Mr. Huwa for all his continued hard work and communication.

**APPROVAL OF IGA WITH TOWN OF WINDSOR
FOR SCHOOL RESOURCE OFFICER PROGRAM**

Mr. Seegmiller reviewed the agreement between the town and district for the school resource officer program. Chief Klimek and Officer Darcy

were present at the meeting to talk about the program.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the IGA with Town of Windsor for School Resource Officer Program as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

APPROVAL OF NCLB TITLE III ASSIGNMENT OF FUNDS

Mr. Seegmiller reviewed the assignment for Title III funds for the upcoming school year to Centennial BOCES. The funds are allocated for ELL services.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the NCLB Title III Assignment of Funds as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

APPROVAL OF EVALUATION ASSURANCES

Ms. Heinsma was present at the meeting and reviewed the evaluation assurances with the Board. The state model is being used for the majority of the certified staff. Preschool teachers, media specialists and technology coaches have locally created evaluations.

A motion was made by Ms. Price and seconded by Mr. Perkins to approve the Evaluation Assurances as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

APPROVAL OF INTEREST FREE LOAN RESOLUTION

Mr. Seegmiller explained the ongoing participation in the state's interest free loan program. The purpose of the loan is to ensure adequate cash flow to cover payroll during the months where the property tax collections are minimal. The loan is repaid in full once property taxes are collected.

A motion was made by Ms. Lieber and seconded by Mr. Perkins to approve the Interest Free Loan Resolution as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

FINAL BUDGET HEARING

President Bowman called a recess at 7:24 p.m. to hear any testimony regarding the proposed District budget.

Seeing there were no comments, Mr. Bowman called the meeting from recess at 7:24 p.m.

RESOLUTION TO ADOPT FINAL BUDGET

A motion was made by Mr. Perkins and seconded by Ms. Price to Adopt the Final Budget for the 2017-2018 school year as presented. The appropriation resolution adopted by the board is part of these minutes.

General Operating Funds:

General Fund

\$59,105,882

Insurance Reserve

\$966,363

Special Revenue Funds:

Food Service Fund

\$1,619,033

Gov. Designated Purpose Grants Fund

\$1,649,991

School Development Fund

\$3,077,240

Bond Redemption Fund

\$18,853,296

Capital Projects Funds:

Building Fund

\$114,608,671

Capital Reserve Capital Projects Fund

\$895,136

Trust/Agency Funds:

Private Purpose Trust Fund
\$428,650
Pupil Activity Agency Fund
\$1,912,592
TOTAL APPROPRIATION
\$203,116,854

The motion carried unanimously. Bowman, Aye;
Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

APPROVAL OF FUND BALANCE RESOLUTION

Mr. Seegmiller reviewed the purpose of the fund balance, which appropriates all the fund balances for contingency purposes. When using fund balances for one-time projects, there must be a designation for the use and purpose of such funds that will not lead to an ongoing deficit in any other fund listed.

A motion was made by Ms. Price and seconded by Ms. Lieber to approve the Fund Balance Resolution as presented.

The motion carried unanimously. Bowman, Aye;
Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

APPROVAL OF CONSOLIDATED APPLICATION

Ms. Heinsma provided a handout and reviewed the Consolidated Application with the Board. The application outlines the use of federal funds for Title I, II, III and IV.

A motion was made by Ms. Lieber and seconded by Mr. Perkins to approve the Consolidated Application as presented.

The motion carried unanimously. Bowman, Aye;
Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF ACCOUNTABILITY COMMITTEE
MEMBERSHIP**

Mr. Seegmiller reviewed the Accountability Committee Membership list for the upcoming school year. He honored Ms. Karolyn McDonald, who has been serving on this committee for a number of years.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the Accountability Committee Membership as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

APPROVAL OF ACCOUNTABILITY CHARGES

Mr. Seegmiller reviewed the list of charges the Accountability Committee will work on this school year. These include: review UIP's, recommend steps and strategies to implement educator effectiveness and evaluations, review district budget and review high school graduation requirements. The committee will report to the Board later in the year.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the Accountability Charges as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

**APPROVAL OF POLICY REVISION JFABB FOREIGN
STUDENT ADMISSION AND ENROLLMENT PROCEDURES
AND REQUIREMENTS, FIRST READING**

Mr. Seegmiller reviewed changes to this policy to consider requests from qualifying non-immigrant F1 students to attend when the district is qualified under the Student Exchange Visitor Program. The Board talked about the current exchange program and the positive impact that it has.

A motion was made by Ms. Price and seconded by Ms. Irion to approve policy revision JFABB Foreign

Student Admission and Enrollment Procedures and Requirements on First Reading as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

CHANGE OF TIME FOR JULY REGULAR MEETING

Due to summer schedules, a motion was made by Ms. Lieber and seconded by Mr. Perkins to Change the Time for the Regular July Meeting on July 17, 2017 to 5:30 p.m. as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

CONSENT CALENDAR

Appointments:

- Alan Clifton, Math/Science Teacher, Severance Middle School
- Charma Glitzke, Overload Teaching Stipend, Severance Middle School
- Jennifer Grice, Music Teacher/Band Director, Windsor High School
- Karley Gupton, .5 Kindergarten Teacher, Skyview
- Kimberly Haley, Teacher, Range View
- Matthew Hoffman, Night District Floater, Maintenance
- Lisa Hurst, Technology Support Specialist, Technology
- Haley Ljunggren, Assistant Cross Country Coach, Windsor Middle School
- Kaila Mack, Teacher, Mountain View
- Kamie Miller, Night Maintenance, Range View
- Deborah Perry, Teacher, Range View
- Kay Risenhoover, Instructional Aide, Windsor High School
- Lauren Schafer, Marching Band Color Guard, Windsor High School
- Jessica Teal, Family and Consumer Teacher, Windsor High School
- Michael Vasa, Communications/Media Teacher, Windsor High School
- Jacob Wall, Assistant Cross Country Coach, Windsor High School

Resignations:

- Emma Cisar, Assistant Swim Coach, Severance Middle School
- Annie Clarke, Family and Consumer Teacher, Windsor High School
- Lynsey Darragh, Pit Percussion Instructor, Windsor High School
- Rob Darragh, Instrumental Director, Windsor High School
- Annie Huffman, Extensive Needs Instructional Aide, Skyview

- Kami McWilliams, Speech Language Pathologist, District
- Jason Oleskevich, Social Studies Teacher, Severance Middle School
- Mallory Sawyer, Extensive Needs Instructional Aide, Skyview

Transfers:

- Tama Clapper, Special Education Instructional Aide, Windsor Charter
- Denise Hitchcock, ELL Teacher, Mountain View
- Khlangyai Johnson, Language Arts Teacher, Severance Middle School
- Samuel Malmberg, Math/Social Studies Teacher, Severance Middle School
- Baylie Partridge, Title I Teacher, Tozer Primary

Bids:

- **DHE** in the amount of **\$1,838** for 4 Acer Chromebase and Chrome management licenses.
- **Apple** in the amount of **\$67,118.76** for equipment replacement on cycle.
- **GovConnection** in the amount of **\$915** for a Chromecart.
- **Lewan Technology** in the amount of **\$27,023** for replacement of four copiers.
- **Colorado West** in the amount of **\$207,940** for (2) 71 passenger buses.
- **Spradley Barr** in the amount of **\$42,235** for purchase of a regular cab pick-up truck with snow blade for M&O.
- **Schneider Paving LLC** in the amount of **\$30,000** for continued asphalt repair project.
- **Skip Carpet Service, Inc.** in the amount of **\$4,127.73** for removal and replacement of district office front entryway.
- **Insight** in the amount of **\$11,867.70** for renewal of Microsoft Office Licensing.

Second Reading Policies

- ADF School Wellness
- EF School Nutrition Program
- EFEA Nutritious Food Choices

Monthly Financial Reports:

Ms. Watson presented the financials for the month. She explained that next month the Board would be provided the preliminary year-end figures. The interest free loan has been paid in full.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the consent calendar as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

ADJOURNMENT

A motion was made by Ms. Price and seconded by Ms. Lieber to adjourn the meeting.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye.

Meeting adjourned at 7:40 p.m.

SECRETARY

PRESIDENT