

**MINUTES
WORK SESSION
BOARD OF EDUCATION
WELD RE-4 SCHOOL DISTRICT RE-4
JANUARY 9, 2017, 6:30 P.M.
BOARD ROOM, ADMINISTRATION BUILDING
1020 MAIN STREET-WINDSOR, COLORADO**

MEMBERS PRESENT

Sean Ash, Tempy Bowman, Carlene Irion, Jennifer Lieber and Regan Price.

No formal action was taken during the work session.

Work session concluded at 6:50 p.m.

**MINUTES
REGULAR MEETING
BOARD OF EDUCATION
WELD COUNTY SCHOOL DISTRICT RE-4
JANUARY 9, 2017, 7:00 P.M.
BOARD ROOM, ADMINISTRATION BUILDING
1020 MAIN STREET – WINDSOR, COLORADO**

MEMBERS PRESENT

Sean Ash, Tempy Bowman, Carlene Irion, Jennifer Lieber and Regan Price.

AGENDA

A motion was made by Ms. Irion and seconded by Mr. Ash to approve the agenda as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

MINUTES

A motion was made by Mr. Ash and seconded by Ms. Irion to approve the minutes of the December 8, 2016 work session and December 12, 2016 work session and regular meetings as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

CITIZENS COMMUNICATION

None for this meeting.

**SUPERINTENDENT'S
REPORT**

Mr. Seegmiller presented the superintendent's report for the month.

Recognitions:

Mr. Seegmiller reported on the Windsor Random Acts of Kindness Week, January 8-14, 2017. He recognized the community members who started this initiative, which has a highlight for each day for acts of kindness.

Ms. Melina Spaur, teacher at Windsor High School, received a \$10,000 grant from the Colorado Garden Foundation. It will be used for the greenhouse project.

Enrollment:

Ms. Watson brought today's enrollment numbers to the meeting. This was the first day back in school after the winter break.

Expulsions:

One expulsion was reported for this month.

Board Calendar:

Mr. Seegmiller reviewed the board's calendar for the upcoming month.

Windsor Education Association:

Mr. Phil Weiser was present at the meeting and gave the WEA report. He thanked the board for their support during the recent issues at Windsor High School. Mr. Weiser thanked Mr. Ash for his many years on the board. He added that Mr. Ash has always been a wonderful person and a supportive board member.

Windsor High School Student Council Report:

Ms. Grace Drake was present at the meeting and gave the student council report. The first day back for students started with an assembly about the random acts of kindness week and treating each other with love. Student council is working on the winter dance with the theme "Land Before Time." The Junior class is preparing for SAT in April and Prom.

Board Reports:

Library Board: Ms. Lieber reported the library board held interviews for their two open seats in December. The RE-4 board will be ratifying those selections later in this meeting.

Parks, Recreation and Cultural Advisory Board: No report.

Water Board: Ms. Irion reported that the board will meet next month.

Weld RE-4 Education Foundation: Mr. Bowman reported the board met in December and were able to fund several more grant requests.

Non Board Reports:

Members of the board thanked Mr. Ash for his contributions to the school and foundation boards.

ITEMS FOR INFORMATION

Mr. Huwa and Mr. Guerette from RLH Engineering, Inc., were present at the meeting and reviewed the progress summary report for the month. The DAC committee met on December 1. This was their first working meeting. Windsor High School and high school #2 were discussed as well as the review of the building and site concept plans. Facility Assessment were also reviewed. The Facility Meeting was held on December 8. Reviewed at that time were the mechanical and electrical scope for WHS, facility assessment budgets and systems. A meeting with the Town of Severance was held on December 7. Details of the street project are outlined in the report. District construction meetings continue to take place. The geotechnical borings were completed at WHS and HS2 as well as the topographic survey for HS2. WHS topographic survey will be complete in early 2017. A field lighting meeting will take place on January 10. GH Phipps will be helping with the bid process for the modular. Mr. Huwa reviewed with the board the oil and gas line project on the current site of HS2. The company is working on installing a larger pipeline for their use that will eliminate the need for the use of the smaller line that crosses the district's property. This line will be removed. Due to a granted easement from the original owner of the land, the cost of the removal is on the district. Ms. Irion asked Mr. Huwa to work with the company to see if they will share that cost.

**APPROVAL OF DESIGNATED OFFICIAL POSTING
LOCATION**

The board voted to approve the front office lobby bulletin board as the official location for posting.

A motion was made by Ms. Lieber and seconded by Ms. Price to approve the Designated Official Posting Location as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

APPROVAL OF REVISED BUDGET

Ms. Watson was present at the meeting and spoke to the board about the revisions to the budget. She included a summary page in the board packet which shows that all funds have been updated to reflect actual final figures per the audit report, final pupil count and per-pupil revenue calculations, final assessed value, and mill levy information. The revised budget appropriation total is \$198,620,244. Board members thanked Ms. Watson and Ms. Schmidt for their continued outstanding work in the District's Business Department.

A motion was made by Ms. Price and seconded by Ms. Irion to approve the Revised Budget as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

APPROVAL OF GRANT EASEMENT WITH HIDDEN VALLEY FARM METRO DISTRICT #1

Mr. Timmons reviewed the agreement between Hidden Valley Farm Metro District and the district to relocate the fiber between Severance Middle School and Range View Elementary. The movement is required due to the addition of a deceleration lane on County Road 21. The fiber is now underground.

A motion was made by Mr. Ash and seconded by Ms. Irion to approve the Grant Easement with Hidden Valley Farm Metro District #1 as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

**APPROVAL OF POLICY REVISION GBM SICK LEAVE
BANK, FIRST READING**

Mr. Seegmiller reviewed the revision to this policy to allow for a 20 day waiting period before an employee may access the sick leave bank. Ms. Schmidt added that some districts have eliminated their banks altogether or have a greater waiting period. The revision has been discussed with WEA.

A motion was made by Ms. Lieber and seconded by Ms. Price to approve policy revision GBM Sick Leave Bank on First Reading as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

**APPROVAL POLICY REVISION GBN RETIREMENT
INCENTIVE, FIRST READING**

Mr. Seegmiller reviewed the revisions to this policy which moves the date for submission of the request for the retirement incentive. Changes also outline the addition of benefits as a requirement under the Affordable Care Act.

A motion was made by Ms. Price and seconded by Ms. Irion to approve policy revision GBN Retirement Incentive on First Reading as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

**APPROVAL OF POLICY REVISION GCC TEACHER LEAVES,
FIRST READING**

Mr. Seegmiller outlined the revisions to this policy changing the date for notification of an intent to return from leave. Additional changes include that leave may not be requested to take another job or extend parental leave. Sabbatical benefit costs and required employment timelines were also

updated. Typographical change (he/she) will be updated for second reading.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve policy revision GCC Teacher Leaves on First Reading as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

APPROVAL OF POLICY REVISION GCCB ADMINISTRATOR/SUPERVISOR LEAVES, FIRST READING

Mr. Seegmiller reviewed the changes to this policy which are similar to the previous action item.

A motion was made by Ms. Irion and seconded by Mr. Ash to approve policy revision GCCB Administrator/Supervisor Leaves on First Reading as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

APPROVAL OF POLICY REVISION GCGC JOB SHARING, FIRST READING

Mr. Seegmiller reviewed that changes to this policy that moves the date for employees to request a job share.

A motion was made by Mr. Ash and seconded by Ms. Irion to approve policy revision GCGC Job Sharing on First Reading as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

APPROVAL OF POLICY REVISION GDC CLASSIFIED LEAVE, FIRST READING

Mr. Seegmiller reviewed the changes to this policy which align with both the certified and administrative staff leaves.

A motion was made by Mr. Ash and seconded by Ms. Lieber to approve policy revision GDC Classified Leave on First Reading as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

ACCEPTANCE OF BOARD RESIGNATION

Mr. Ash announced his resignation from Director District Seat (A) of the Weld RE-4 Board of Education due to his work schedule. The board extended their well wishes and gratitude to Mr. Ash for the years of service he has given to the patrons of Weld RE-4. Mr. Ash added that he and his wife, Janet are blessed to be part of this community and that it has been an honor and privilege to serve.

A motion was made by Ms. Irion and seconded by Mr. Ash to Accept the Board Resignation of Sean Ash as presented.

The motion carried unanimously. Ash, Aye; Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

APPROVAL OF RESOLUTION DECLARING A VACANCY ON THE BOARD OF EDUCATION

With the acceptance of Mr. Ash's resignation, the board took action to approve the resolution declaring a vacancy for Director District Seat (A).

A motion was made by Ms. Lieber and seconded by Ms. Price to approve the Resolution Declaring a Vacancy on the Board of Education as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

CONSENT CALENDAR

Clearview Library District Board:

- Katie Scherer (second 3 year term)
- Ian Whittington (second 3 year term)

Appointments:

- Melissa Baatz, PE Teacher, Windsor Middle School
- Joslyn Frank Settle, Auditorium Production Technician, Windsor High School
- Jamin Gameon, Instructional Aide, Tozer
- Vincent Hooley, Assistant Wrestling Coach, Severance Middle School
- Kelsey Johnson, Assistant Track Coach, Windsor Middle School
- Murray Kula, PE Teacher, Windsor High School
- Ashley Lerwick, Speech Language Pathologist, Special Programs
- Pamela Long, School Secretary, Range View
- Amberlynn Moorehouse, Bus Driver, Transportation
- Mallory Sawyer, Extensive Needs Aide, Skyview
- Margaret Thomas, Receptionist/Building Secretary, District Office
- Tyler Winder, Head Girls' Basketball Coach, Severance Middle School

Resignations:

- Skylar Brower, Head Football Coach, Windsor High School
- Sam Dare, Assistant Football Coach, Windsor High School
- Donna Grice, Receptionist, District Office
- Amalia Prior, Extensive Needs Aide, Skyview

Change of Hours:

- Jerrod Griebel, English Teacher, Windsor High School
- Alysa Monsivias, Bus Driver, Transportation

Substitutes:

- Allsion Lefrancois
- Jason Starkovich

Bids:

- **Bank of Colorado** in the amount of **1.5085%** on the HJ and Hattie Dudley Scholarship CD's.

Second Reading Policies:

- JICDE Bullying Prevention and Education
- JLCE Medical Emergencies and First Aid

Policy Deletion:

- JICK Prevention of Bullying

Monthly Financial Reports:

Ms. Watson presented the financials for the month. The board will be meeting in March to go through the budget planning details.

A motion was made by Ms. Irion and seconded by Ms. Lieber to approve the items on the consent calendar as presented.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

ADJOURNMENT

A motion was made by Ms. Price and seconded by Ms. Irion to adjourn the meeting.

The motion carried unanimously. Bowman, Aye; Irion, Aye; Lieber, Aye; Price, Aye.

Meeting adjourned at 7:50 p.m.

SECRETARY

PRESIDENT